



Meeting (No) **Community & Environment Committee (4)**
 Time & Date **6pm Tuesday 8 October 2024**
 Place **Neston Town Hall**
 Document **Agenda**

The following members of Neston Town Council's Community & Environment Committee are hereby summoned to attend the above meeting which will be held on **Tuesday 8th October 2024** at Neston Town Hall, commencing at **6pm** for the purpose of transacting the business as listed below.

Cllrs: Marple (Chair), Davies, Doughty, Griffiths, Marple and Townsend

The meeting is held in public and members of the public and the press are encouraged to attend. Confidential items pertaining to contractual or staffing matters have to be discussed in "Part 2" where only Councillors and reporting officers can be present.

Date of Notice: 3rd October 2024

Zoë Dean
 Locum Chief Officer
 Neston Town Council

AGENDA		
PART 1: Items to be considered in the presence of the press and public		
32	Public Participation (maximum of three minutes per person)	
	Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Town Council has responsibility.	
33	Apologies for Absence	
	To receive apologies for absence and to note other absence.	
		Papers
34	Declarations of Interest	
	To receive declarations of pecuniary and/or non-pecuniary interests and the nature of those interests in relation to any agenda item.	
35	Minutes of the Last Meeting	
	To accept and sign the minutes of the Community & Environment Committee meeting held on 11.09.24.	CE4/35
36	Community & Environment Manager's Report	
	To receive the Community & Environment Manager's report.	CE4/36

37	Committee Budgets 2024/25	
a	To consider the month six Committee budget and the current earmarked reserves.	CE4/37a
b	To consider increasing the C&E Manager's Equals card spending limit from £150 to £250.	
c	To receive an analysis of expenditure to date for grants and donations.	CE4/37c
38	Committee Objectives 2024	
a	To review the current status of the C&E Committee's agreed objectives.	CE4/38a
b	To consider pledging financial support for the Neston Theatre Arts Festival 2025 and to agree an amount.	CE4/38b
c	To agree a recommendation to Council in relation to the introduction of a Ranger service.	CE4/38c
d	To consider arranging DBS checks for key staff and councillors working with the Junior Council.	
39	Committee Priorities for 25/26	
a	To consider priorities for the remainder of the current year and any specific priorities to be included in the budget request for the next financial year.	CE4/39a
b	To consider including financial support for Ellesmere Port & Neston Community Transport within the C&E Committee's 25/26 budget request.	CE4/39b
40	Neston Looking Better Group	
	To receive notes of the meeting held on 27.06.24.	CE4/40
41	Transport Working Group	
a	To approve Transport Working Group terms of reference.	CE4/41a
b	To elect an additional member to join the Transport Working Group.	
42	Neston & Willaston Community Partnership Steering Group	
	To receive a summary of the meetings held on 18.07.24 and 18.09.24.	CE4/42
43	Allotments	
	To consider updating the Allotments Policy and Allotment Tenancy Agreement to remove permission to keep livestock on any Neston Town Council allotment sites.	CE4/43
44	Community Event Donations	
a	Ladies Day 2024 entertainment: to approve breakdown of expenditure for the donation of £1,500.	CE4/44a
b	West Vale Park Family Fun Day 2024: to approve breakdown of expenditure for the donation of £1,600.	CE4/44b

c	Neston Village Fair 2024: to approve breakdown of expenditure for the donation of £1,700.	CE4/44c
d	To consider increasing the amount 24/25 Neston Music Festival publicity allocation from £1,000 to £1,300 to allow for the additional cost of renewing website hosting for the next three years.	
45	Community Grants	
a	To consider providing a grant of £496 to Neston & District Art Society in support of the spring 2025 exhibition.	CE4/45a
b	To consider providing a grant of £1,500 to Neston Swimming Club to train a new cohort of younger volunteer coaches.	CE4/45b
c	To consider providing a grant of £2,500 to Neston Pirate Samba for a 12-month outreach programme.	CE4/45c
d	To consider the remaining grant budget and agree the end date for receipt of grant applications for the remainder of the financial year.	
46	Resources for Community Events	
	To provide delegated authority to officers, in liaison with the C&E Chair, to purchase NTC resources for community events at a cost not exceeding £1,500+VAT in total from budget 4301 (community engagement) during 24/25 and 25/26.	CE4/46
47	Telephone Boxes	
a	To consider an update on the two adopted telephone boxes along with a review of current locations of accessible defibrillators and then to agree a process for local consultation.	CE4/47a
b	To agree to send a request to BT to remove the electricity supply from both boxes and to consider installing solar-powered lights to the refurbished boxes.	
c	To appoint the Town Council's current groundworks contractor to construct and install new concrete bases for the two telephone boxes at a cost of £1,260+VAT.	
48	Date of Next Meeting	
	To note that the next scheduled meeting will be held on 26 November 2024 at 6pm.	
49	Exclusion of the Press and Public	
	To consider that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972, paragraph 3: information relating to the financial or business affairs of any particular person (including the authority holding that information).	

PART 2: Items to be considered in the absence of the press and public		
50	Mains Water Installation at Marshlands Road Allotment Site	
	To consider quotations for on-site trenching works/standpipe installation to connect mains water at the Marshlands Road allotment site and to appoint a contractor.	CE4/50
51	Upgrading Standpipe at The Ropewalk Allotment Site	
	To consider quotations for installation of a replacement standpipe at The Ropewalk allotment site and appoint a contractor.	CE4/51
52	Contract for the Provision of Floral Arrangements	
	To consider an addendum to the current contract to confirm the contract end date as 30 September 2027.	CE4/52
53	Restoration of Telephone Kiosks	
	To consider quotations for restoration of the telephone kiosks opposite The Royal Oak and on the corner of Landseer Avenue and appoint a contractor.	CE4/53